

CAREER OPPORTUNITIES

A Public Sector Company established under section 42 and engaged in the development, management and promotion of industrial parks/ Special Economic Zones in the province, seeks services from motivated and dynamic professionals having proven record of dedication and integrity for their job to fill in the following vacant posts:

1. **CHIEF EXECUTIVE OFFICER**

Eligibility Criteria:

- The candidate must have a Master's degree in Business Administration or Bachelor of Science in Management from HEC recognized university or equivalent. (preference will be given to the foreign qualified individuals)
- The candidate must have at least 20 years of management, administrative, project related and/or multi stakeholder management experience in Multinational, Public / Private sector in the past preferably in the field of investment facilitation, promoting Special Economic Zones and Ease of Doing Reforms.
- The candidate must have minimum 5 years of working in/with government sector preferably in Sindh region.(Preference will be given to the individuals having experience in infrastructure or industrial park development projects)
- The candidate should have demonstrated ability to rally multiple stakeholders behind a common agenda to attract investment in different priority sectors of economy.
- The candidate must have minimum 5 Years of working experience in a Multinational at Management Level.
- The candidate should be well-versed and have prior experience in handling Special Economic Zones with respect to SEZ Act 2012, Rules and Regulations of Islamic Republic of Pakistan
- The candidate should have excellent communication and networking skills;
- Maximum age limit is 50 years
- Domicile: Sindh
- Remuneration will be market based, commensurate with qualification and experience.

2. **ASSISTANT MANAGER ACCOUNTS**

Eligibility Criteria:

- The candidates must be ACCA/CA(Intermediate), preference will be given to CA Qualified
- Minimum 3 years of relevant experience
- Candidate will be responsible to assist in maintaining of books of accounts / preparing of notices, agenda and working papers of board meetings as well as organizing annual general meetings and sub-committees meetings.
- Able to liaise effectively with regulatory bodies and ensure that the affairs of the company are managed in accordance with the provision of companies' act 2017.
- Experience in managing accounts taxation Exp: in Industrial/any Company.
- Knowledge about FBR/SRB Taxation rules
- Domicile: Sindh
- Remuneration will be market based, commensurate with qualification and experience.
- Maximum 35 years of age

3. **PROJECT COORDINATOR**

Eligibility Criteria:

- Graduate Degree in Engineering (civil, mechanical, electrical) /Finance/Marketing/ Economics / from Foreign/local university recognized by the HEC, Preference will be given to MBA /Masters in similar disciplines.
- Additional qualification in project management e.g. PMP or Six Sigma certification will be an added advantage;
- At least 5-7 years of successful and verifiable experience in research& policy development preferably in Public Sector;
- Possess adequate knowledge of Public Sector and possess good analytical and writing skills to prepare position papers, summaries, presentations and analytical reports
- Expertise in data collection methods and survey design, and working proficiency with statistical packages will be preferred;
- Excellent communication and networking skills;
- Maximum 40 years of age.
- Domicile: Sindh
- Remuneration will be market based, commensurate with qualification and experience

4. Deputy Manager (Marketing and Public Relations)

Eligibility Criteria:

- Master's degree in Business Administration Marketing/ Management/Communication from a reputed, HEC recognized university
- At least 5-7 years of successful and verifiable experience in marketing / communication role in multinational/private sector;
- Strong understanding of marketing concepts, brand management and social media management. (Preference will be given to candidates with business development experience)
- Should be able to create 360 degree marketing campaign for the SEZs.
- Prior experience of developing marketing tools and arrangement of marketing events.
- Knowledge of developing business plans and marketing strategies.
- Working knowledge of managing media campaign (News, Electronic, print and social)
- Initiates and sustains good relations with all the stakeholders/agencies involved;
- Capacity to work independently as well as part of a team;
- Maximum 40 years of age.
- Domicile: Sindh
- Remuneration will be market based, commensurate with qualification and experience

HOW TO APPLY:

- Eligible candidates may register themselves with **Pakistan Testing Service (PTS)** through online application form available at <http://registration.pts.org.pk> latest by (15 days from the date of advertisement) by paying a non-refundable fee via choosing any one of the mentioned payment modes on PTS website i.e. (Easy Paisa Shop, Easy Paisa Mobile Account or Debit/Credit Card). **Note: in this case; there is no need to attach any payment proof.**
- Please send, by mail or courier, a copy of "online application form" along with copy of "CNIC and updated CV" to **"Pakistan Testing Service Head Quarter, 3rd Floor, Adeel Plaza, Fazal-e-Haq Road, Blue Area, Islamabad"**.
- In case of applying for more than one post, separate application must be processed.
- Incomplete applications and those received after the last date shall not be entertained.
- No TA/DA will be provided for test/interview.
- Only short-listed candidates shall be called for test/interview.
- Deposited amount is Non-Refundable /Non-Transferable.
- Candidate already in Government Service should apply through proper channel.
- Please Indicate the Project Name & Job Title on the Right Hand Corner of the Envelope.



For Further Information and Contact:

051-111-111-787

Pakistan Testing Service

Adeel Plaza, 3rd Floor, Fazal-e-Haq Road, Blue Area, Islamabad.

Website: www.pts.org.pk